

## LETTER OF RECOMMENDATION SHEET

DUE DATE \_\_\_\_\_

NAME \_\_\_\_\_

I am applying to \_\_\_\_\_  
and would appreciate it if you would write a letter of recommendation for me. I am  
supplying you with some information about me that should help. If you need more  
information, you may access my files in the College Career Center, or my resume on my  
family connection page. My College Counselor is \_\_\_\_\_.

My GPA is \_\_\_\_\_ My SAT scores are V \_\_\_\_\_ M \_\_\_\_\_ W \_\_\_\_\_

My class rank is \_\_\_\_\_ out of \_\_\_\_\_. My ACT score is \_\_\_\_\_

My SAT Subject tests scores are: Subject \_\_\_\_\_ score \_\_\_\_\_,

Subject \_\_\_\_\_ score \_\_\_\_\_, Subject \_\_\_\_\_ score \_\_\_\_\_

My career choice is \_\_\_\_\_

I hope to major in \_\_\_\_\_

My favorite high school classes have been \_\_\_\_\_

---

Clubs I have held offices in: \_\_\_\_\_

Clubs I have been **active** in: \_\_\_\_\_  
(provide specific examples)

My involvement in athletics or the arts includes:

(over)

Honors and Awards that I have received:

Other interests and/or hobbies (especially those you have done over periods of time):

My Community Service (describe what you do, with whom, and how long you have been involved):

My job experience: (describe what you do, where you are employed, and length of time employed):

My friends would describe me as someone who:

Anything else you would like included in the letter: