



Saint Joseph High School

August, 2010

Dear Parents/Guardians:

The faculty and staff of Saint Joseph High School work each year to prepare both our students and ourselves for emergency disaster situations. Throughout the year both fire and earthquake drills are held, and students and faculty are provided with time in section to review the school emergency plan.

A requirement of this plan is to prepare for the possibility of keeping and protecting your daughter here at school, should it be necessary, for a period of up to 72 hours. To implement this plan, each student is required to purchase an earthquake kit during registration. These packs will be stored by the school and are good for five years. Each student will receive her earthquake kit upon graduation from Saint Joseph High School.

If your daughter has special medication needs, it is requested that you provide the school with a 3-day supply of the necessary medication. Please include this in a separate zip-lock bag. Label the bag with your daughter's name and grade and please enclose instructions for administering the medication. Please turn in all medication directly to the front office.

Our goal is to be prepared for emergencies and to ensure the safety of your daughter. We thank you, in advance, for your cooperation. May Saint Joseph continue to bless you and your family today and always.

Sincerely,

Mr. Edgar A. Ortega
Assistant Principal for Student Services/Operations